

Graduate Student Progress Report

Completed Progress Report is due in December, before Winter Holiday each year

Student:

Degree sought: MS PhD

Program started:
Semester/Year

Evaluation period:
Year

Advisor:

Committee established: Last committee meeting: Proposal submitted:
mm/dd/yy mm/dd/yy mm/dd/yy

- Summarize your accomplishments in the past year and indicate your plans for the coming year.
- Meet with your advisor and discuss your progress and areas for improvements, if needed.
- Your advisor will evaluate your achievements and plans by checking the appropriate columns: "A" Outstanding, "B" Satisfactory, "C" Needs improvement, or "D" Unsatisfactory.
- Completed Progress Report is due in December, before Winter Holiday, each year. However, if any of the items on this report is marked "C" Needs improvement or "D" Unsatisfactory, the follow-up meeting needs to be scheduled and Progress Report completed in six months.
- The completed and signed report is kept with your advisor and will be available to the administration upon request.

Research	A	B	C	D
Research accomplishments in the past year:				
Research planned for the next year:				
Manuscripts submitted/Papers published (full citation):				
Presentations given (full citation; indicate if poster or oral presentation):				
Course work	A	B	C	D
Courses completed in the past year:				
Courses planned for the next year:				
Teaching assignments (if any):				

Your comments (add important accomplishments not listed in the table above):

Advisor's comments / suggestions for improvements:

I have reviewed this document with my advisor and I have seen his/her comments.

Student's signature Date:

Advisor's signature Date: